

Job Title List

CODE	TITLE		CODE	TITLE
Executive			Foundation/ Philanthropy	
005	Executive Director/ Chief Executive Director		960	Program Officer
010	Associate Director/Chief Operating Officer		965	Program Associate
015	Chief Program Officer/ Director		970	Grants Manager/ Administrator
Administrative			Gifts/Thrift Shop, Warehouse & Food Bank	
055	Director, Administration		455	Gift or Thrift Shop Manager
060	Regional Manager/ Center Manager		460	Gift or Thrift Shop Retail Sales Clerk
065	Officer Manager		465	Warehouse Worker
070	Executive Assistant		480	Food Bank Manager
075	Administrative Assistant, Senior Level		485	Food Bank Assistant/ Clerk
080	Administrative Assistant, Intermediate Level		Government Affairs Advocacy & Research	
085	Administrative Assistant, Junior Level		380	Government Affairs Director/Manager
090	Receptionist		383	Advocacy Director/ Manager
Accounting/ Finance			387	Research Analyst
105	Chief Financial Officer		390	Research Assistant
110	Controller		391	Policy Analyst
115	Accounting Manager		392	Policy Coordinator
120	Accounting Supervisor		393	Policy Director
124	Senior Accountant		Housing/Community Development	
125	Staff Accountant		410	Director of Real Estate Development
130	Accountant Clerk		411	Project Developer
135	Cashier		412	Construction Manager
Culture, Artistic, Performing Arts			420	Director of Resident/Community Services
154	Artistic Director		421	Program Manager, Resident / Community Services
155	Curator		422	Resident Services Coordinator
160	Production Manager/Coordinator		423	Director of Property Management
165	Box Office/Sales Manager		424	Property Supervisor
166	Technical Staff		425	Site Administrator
167	Production Assistant		426	Shelter Manager
Development Positions			427	Shelter Supervisor
205	Chief Development Officer/Chief Advancement Officer		428	Occupancy Specialist
210	Development Director/ Manager		429	Desk Clerk
211	Development Manager: Annual Giving		430	Program Manager: Housing
212	Development Manager: Major Gifts		432	Asset Manager (Compliance & Monitoring)

CODE	TITLE		CODE	TITLE
214	Development Manager: Planned Giving		Human Resources	
213	Development Manager: Capital Campaign		433	Asset Manager (Finance Analyst)
215	Grant Writer, All Types of Funding		505	Chief Human Resources Officer/ Director of Human Resources
220	Special Event Coordinator/ Manager		510	Human Resources Manager
221	Development Manager: Corporate/ Foundation Relations		515	Human Resources Representative or Specialist
225	Development Associate		520	Human Resource Assistant
Education & Recreation			Information Technology	
253	Director, Education		555	Chief Information Technology Officer
256	Educator or Teacher, Adult Education		560	Information Technology Manager
259	Teacher, K – 12		565	Database Administrator
262	Teacher, Pre-School		570	Network Technician
265	Teaching Assistant, K – 12		575	Personal Computer Technician
268	Teaching Assistant, Pre-School		580	Data Entry Operator
271	Child Care Assistant/ Babysitter		585	Web Site Developer
277	Recreation or Activity Leader, Children or Youth		590	Accidental Techie
278	Recreation or Activity Leader, Adults		Legal Services & Community Organization	
280	Fitness Instructor		605	Attorney, Legal Aid/ Advocacy
Employment/Working Training Positions			610	Attorney, Corporate
305	Job Developer		615	Paralegal
310	Vocational Counselor		620	Legal Secretary/Assistant
315	Job Coach		625	Community Organizer
Food Service			Membership & Marketing	
355	Food Service Manager or Supervisor		910	Communications Director/Manager
360	Nutritionist / Dietician		915	Public Relations Manager
365	Cook		917	Marketing Coordinator
370	Food Service Assistant/Worker		918	Social Media Associate/Coordinator
Maintenance, Ground & Purchasing			920	Graphic Artist
655	Facilities Manager/ Director		921	Writer/Editor
660	Maintenance Supervisor		925	Membership Director/Manager
665	Maintenance Technician or Specialist		930	Membership Assistant
670	Gardener		931	Customer Service Representative
675	Janitor or Custodian		933	Call Center/Member Service Representative
680	Driver		934	Marketing Director/Manager
685	Security Guard or Officer		Program Management other than Social Services/ Mental Health	
690	Purchasing Coordinator or Specialist		805	Program Director/ Administrator, Other
Medical & Clinic Services			810	Program Manager/ Administrator, Other

CODE	TITLE	CODE	TITLE
702	Chief Medical Director	815	Program Coordinator, Other
704	Clinic Director	820	Program Assistant, Other
706	Physician, Family/ General Practice	Social Services & Mental Health (continued)	
712	Director of Nursing	883	Counselor
714	Registered Nurse	886	Eligibility Specialist
716	Nurse Practitioner	889	Senior or Adult Program Assistant
718	Physician's Assistant	890	Children or Youth Program Assistant
720	Licensed Vocational Nurse	891	Personal Attendant/Home Health Care Worker
722	Medical Assistant	892	Direct Care Counselor
724	Health Educator	950	Associate Marriage & Family Therapist
728	Dentist	973	Clinical Supervisor (LCSW)
730	Dental Assistant	974	Clinical Supervisor (MFT)
734	Phlebotomist	977	Head of Administration
738	Community Health Worker	978	Head of Human Resources
740	Case Manager, Medical	979	Head of Quality Improvement/Quality Assurance
742	Patient Financial Services Manager	980	Licensed Psychologist
744	Patient Accounts Representative	981	Marriage and Family Therapist
748	Medical Records Clerk	982	Paraprofessional Social Worker or Mental Health Worker
750	Billing Clerk	983	Program/Department Director
752	Receptionist (Medical)	986	Quality Improvement Manager/Coordinator
761	Physical Therapist	987	Quality Improvement Specialist/Assistant
762	Occupational Therapist	988	Social Worker or Mental Health Worker/ Specialist
763	Speech Pathologist	989	Social Worker or Mental Health Worker/ Specialist, Staff Level
Social Services & Mental Health		990	Therapeutic Behavioral Specialist (TBS)
853	Program Director/Administrator, Social Services /Mental Health	991	Training Coordinator (Nonclinical)
856	Program Manager/Administrator, Social Services/Mental Health	992	Unlicensed Psychologist
859	Program Coordinator, Social Services/Mental Health	880	Case Manager
862	Program Assistant, Social Services/Mental Health	882	Counselor, Master Level
865	Psychiatrist	Volunteer	
868	Licensed Clinical Social Worker	905	Volunteer Director / Manager
875	Chaplin/Clergy	906	Volunteer Coordinator
877	Therapeutic Counselor, MFCC/MFT		
879	Case Manager, Master Level		